

# **SHUTTERS**

#### INSTALLATION INSTRUCTIONS METAL SHUTTER SCREWS

- 1. Lay the shutter face up on a clean, flat surface.
- 2. Measure 2 inches down from the top of the shutter and up from the bottom of the shutter and mark a spot in the center of the side rail. Mark each side rail at the center/center. (**SEE FIGURE #1**)
- 3. Drill a 1/4" inch diameter hole at each of the marks. (SEE FIGURE #1)
- 4. Position the shutter on the house next to the window. Using a suitable marker, mark the mounting hole locations on the building.
- 5. Remove the shutter and, where marked. Drill a 1/4" inch diameter hole through the Vinyl siding only. **\*DO NOT DRILL INTO THE WALL\***
- 6. If the wall is wood:
  - Drill a 1/8" inch diameter hole, 1 1/3" inch deep into the wall.

If the wall is masonry or brick

- For masonry or brick you will need a screw anchor for a #10 screw. The type of anchor purchased will determine the diameter of the hole. Follow the anchor manufacturer's instructions for installation.
- 7. Position the shutter on the house next to the window and fasten with the metal screws provided.
  - \*Be careful not to over tighten the metal screws or the shutter will become distorted\*

    \*We suggest using a hand screw driver rather than a power drill\*
- 8. Repeat this process for all remaining shutters.

## \* For The Warranty To Be In Force \*

The shutter must be mounted with the shutter screws in the positions in the illustration. The shutter screws must go into the wall.

### **TOOLS REQUIRED**

Power Drill

- Pencil/Marker
- Phillips Head Screw Driver
- 1/4" Drill Bit

Tape Measure

- 1/8" Drill Bit
- \* If installing on masonry or brick surfaces, purchase #10 screw anchors\*

#### FIGURE #1

